

LIBRARY DIRECTOR
JOHNSON COUNTY LIBRARY SYSTEM, BUFFALO, WY

Library Director works under the administrative direction of the Johnson County Library Board of Trustees. Director will be evaluated annually by the Board. This is a full-time, exempt, position; a minimum 40-hour week.

The Director's fundamental responsibility is to act as the professional agent for the Johnson County Library Board of Trustees (Board) in offering the best possible library services to the residents of Johnson County, Wyoming. The Director serves as a liaison between the Board and the Library staff, and between the Board and the public. The Director serves as the Board's agent in administering the budget, the staff, the selection of books and other collection material, and the physical facilities of the Johnson County Library System (Library). The Library is an ancillary arm of Johnson County government, and the Board is appointed by, and serves at the behest of, the Board of Johnson County Commissioners (Commissioners).

This EXEMPT position is 40+ hours per week with some nights and Saturdays. Pay starts at \$4500 per month. Benefits include the Johnson County Healthcare package and Wyoming Retirement. Sick time is accrued at eight hours per month; vacation time is accrued at 14 hours per month.

The Library Board recognizes that applicants may not currently possess all the skills and knowledge laid out in the Director's Job Description. More important is the applicant's willingness and ability to "grow" into the job through education, training and experience.